

Website Forms

Interim Change Packet:

Use this form to report any changes in income or household composition. Changes must be reported to BRHP within 30 days: [brhp.org/residents/resources-forms/interim-change-package/](https://www.brhp.org/residents/resources-forms/interim-change-package/)

Request to Move form:

Use this form to request to move homes. **Must submit copy of your current lease**, start date, end date, and renewal terms (month-to-month or year-to-year) **AND must submit copy of your most recent BGE bill, with balance owed:** [brhp.org/participants/resources-forms/request-to-move-form-2/](https://www.brhp.org/participants/resources-forms/request-to-move-form-2/)

Affordability Check form:

Use this form to check if your voucher can afford a specific unit: [brhp.org/residents/resources-forms/affordability-request-form/](https://www.brhp.org/residents/resources-forms/affordability-request-form/)

Mediation Request form:

Use this form to schedule a Zoom meeting for you and your landlord to speak with a BRHP counselor and resolve conflicts: [brhp.org/participants/resources-forms/mediation-request-form-2/mediation-request-form/](https://www.brhp.org/participants/resources-forms/mediation-request-form-2/mediation-request-form/)

Contact Information Update form:

Use this form to change your contact information: [brhp.org/residents/resources-forms/contact-information-update/](https://www.brhp.org/residents/resources-forms/contact-information-update/)

Unaddressed Maintenance Issue Report form:

Use this form to report issues that you have **already reported** to your landlord that have **not been fixed:** [brhp.org/residents/resources-forms/unaddressed-maintenance-issue-report/report-maintenance-issue/](https://www.brhp.org/residents/resources-forms/unaddressed-maintenance-issue-report/report-maintenance-issue/)

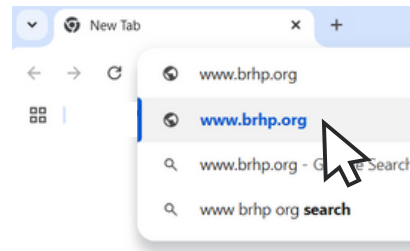
Voluntary Withdrawal form: This form serves as official notice of voluntary withdrawal from the Baltimore Housing Mobility Program:

[brhp.org/residents/resources-forms/withdrawal-form/](https://www.brhp.org/residents/resources-forms/withdrawal-form/)

Reasonable accommodation: Disabled clients can expect reasonable accommodations that help them to have an equal chance to take part in the Baltimore Housing Mobility Program: [brhp.org/applicants/resources-forms/reasonable-accommodations-request-form](https://www.brhp.org/applicants/resources-forms/reasonable-accommodations-request-form)

Accessing the BRHP Website

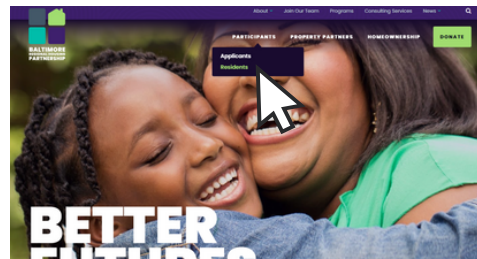
1. Type www.brhp.org into the search bar of your browser and hit Enter.



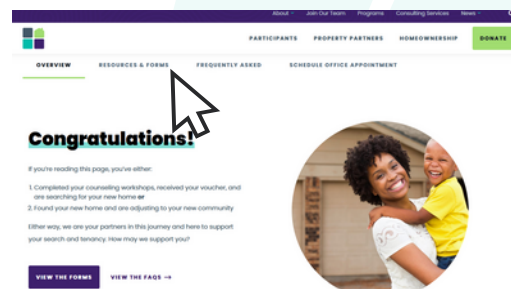
2. Click on **"Participants"** in the top right corner.



3. Click on **"Residents"** in the drop-down menu under "Participants".



4. Scroll down on this page to access required forms, frequently asked questions, schedule an in-office appointment and more! This page is your one-stop-shop for everything you need as a BRHP participant.



Resource Guide Carroll County

***Be sure to flip through both sides of the pamphlet to learn about accessing our website, resources in your community, and more!**

Emergency Numbers

National Hotlines

(800) 222-1222 Poison Control Center
(800) 784-2433 Suicide Prevention Hotline
(800) 273-8255 Veteran's Crisis Line
(800) 799-7233 Domestic Violence Hotline
911 Police, Fire, Ambulance Emergencies
988 Suicide and Crisis Lifeline
211 Health and Human Services
311 Non-emergency Government Info

Maryland Hotlines

(877) 778-2222 BGE Emergency
(800) 222-1222 Poison Control
(800) 422-0009 Youth Crisis Hotline

Carroll County Hotlines

410-386-2260 24/7 Non-emergency Police
1-888-543-8362 24/7 Emergency Information
410-952-9552 24/7 Crisis Response System

My lease end date is:

My lease is (circle): monthly / yearly

I will notify my landlord by:

I am responsible for: _____

BRHP Contact List

100 North Charles Street
Baltimore, Maryland 21201
410-223-2222

Submit the required form and documentation to the contacts below:

Interim Change Packet: reportchange@brhp.org

Request to Move (RTM): move-request@brhp.org

Lease Extension form: counseling@brhp.org

Recertification form: recerts@brhp.org

Affordability Check form: housing-search@brhp.org

Leases: leases@brhp.org

Request for Tenancy Approval: rta@brhp.org

Request for housing search and other housing needs: housing-search@brhp.org

Communicate with inspections team:
inspections@brhp.org

Scan The QR Code to Get Started!



brhp.org/participants/

Talent LMS:

BRHP's Online Workshop

participants-brhp.talentlms.com/plus/login



Community Resources

South Carroll Food Pantry

Operates out of Wesley Freedom United Methodist Church, open one Saturday per month [410-795-2777](tel:410-795-2777)

Human Services Program

Provides rapid re-housing, permanent housing & eviction prevention services
[10 Distillery Drive, Westminster, MD 21157](https://www.westminstermd.gov/3628/Default.aspx?CID=10&PID=10)

Silver Run Community Food Pantry

Provides food in a drive-thru food pantry on the 1st and 2nd Wednesday of each month
5pm - 6:30pm

[3978 Littlestown Pike, Westminster, MD 21158](https://www.westminstermd.gov/3628/Default.aspx?CID=10&PID=10)

Habitat for Humanity ReStore

Offers furniture, appliances and other donated goods at bargain prices
[433 Hahn Rd., Westminster, MD 21157](https://www.westminstermd.gov/3628/Default.aspx?CID=10&PID=10)

Westminster Rescue Mission

Provides wide range of items including clothing, furniture, small household appliances and more [410-848-2222](tel:410-848-2222)

Office of Home Energy Programs (OHEP)

Provides bill assistance to low-income households in the State of Maryland to make their energy costs more affordable
[1-800-332-6347](tel:1-800-332-6347)

NESAP

Financial assistance for rent, utilities, transportation, and provides food, clothing and school supplies for free [410-374-9099](tel:410-374-9099)

Program Compliance Tips

Changes in Household Composition

- Submit an interim change packet to report any changes in household composition
- If someone stays in your home for 14 consecutive days, they qualify as a resident and must be added to your voucher.
- Changes in income must be reported within 30 days of the change.

Rental Changes

Rent increases must be approved by BRHP. Approved requests will be effective the first of the month 120 days after the receipt request or on the date requested, whichever is later. BRHP will provide written notice of any rent increase 60 days prior to the effective date.

Home Inspection

The purpose of a **Home Inspection** is to visually examine the physical condition and systems of a house, from the roof to the foundation. A licensed home inspector will identify the need for minor or major repairs, as well as any necessary maintenance to ensure the house is safe for you and your family. These inspections happen during **recertification with BRHP biannually**.

Home Visit

The purpose of a **Home Visit** is to ensure that the household is settling into their new community, and to ensure successful tenancy. These visits happen **30-45 days after move-in, after 10 months, 16 months, and 21 months**.

Family Obligation:

If someone in your household fails to follow the policies and procedures of the BRHP program, you must attend a mandatory in-office Family Obligation meeting. For a complete list of family Obligations, refer to the BRHP website brhp.org/about/administration