

# Moving With BRHP

Moving can be a complicated process, and it's easy to for certain things to fall through the gaps. Please use this checklist to ensure a smooth transition to your new home.



## 1 Preparing to Move

Before you move, certain BRHP forms must be completed.



### Finding Your New Home



#### Opportunity Area?

BRHP's search tool at [brhp.org/search-tool](https://brhp.org/search-tool) can help you determine whether a property is in an Opportunity Area or not. Opportunity Areas have significant benefits such as strong jobs and schools, and are eligible for BRHP Security Deposit assistance loans.



#### Affordability Check

Once you've found a property, it needs to be checked for affordability. Checks can be requested at [housing-search@brhp.org](mailto:housing-search@brhp.org) or via our website.



### Forms to Submit



#### Request for Tenancy Approval (RTA) Packet

The RTA packet is a series of forms covering topics like safety, rent, and landlord information, and should be completed together with your landlord. It can be found at [brhp.org/residents](https://brhp.org/residents) under the Resources and Forms tab, and should be submitted to [rta@brhp.org](mailto:rta@brhp.org).



#### Lease

Email a signed copy of your lease to [leases@brhp.org](mailto:leases@brhp.org).



#### Interim Change Forms (if applicable)

Any changes in household income, number of people on your voucher, and accommodations should be reported via a BRHP Interim Change form, accessible via BRHP's website at [brhp.org/residents/resources-forms](https://brhp.org/residents/resources-forms).



### Things to Prepare



#### Security Deposit

BRHP offers security deposit assistance via a special loan program, available for properties in Opportunity Areas. You can apply for this loan with your BRHP counselor or at [housing-search@brhp.org](mailto:housing-search@brhp.org). Remember that you will still be responsible for a portion of your deposit!

# Moving Checklist



## Places to Notify

When you change your address, it's important for mail to arrive at your current address. Make sure you change your address with the places listed below.

- Medical and Health Providers**
  - Pharmacy
  - Pediatrician
  - Doctor
  - Vet
  - Dentist
- Banks and Financial Companies**
  - Banks
  - Credit Card Companies
  - Any other lenders, tax preparation services, etc.
- Government Agencies**
  - Social Security
  - Veterans' Affairs
  - Internal Revenue Service (IRS)
  - Department of Motor Vehicles
  - Voter Registration
- Insurance Companies**
  - Health and Life Insurance
  - Homeowner or Rental Insurance
  - Car Insurance
- Utilities**
  - Electric
  - Telephone
  - Gas
  - Cable/Satellite Television
  - Water
  - Internet Service
- Other Useful Places**
  - Your current or future job/employer
  - Schools and any childcare services
  - Neighbors, family, and friends
  - Print Newspapers and Magazine Subscriptions
  - Amazon and other online services

Other helpful steps to take are:

- Buy only items and food that you will be using or eating before you move
- Disposing, selling, or donating unwanted items before a move
- Start packing early and check for things you may have missed before moving
- Be careful when lifting heavy objects and boxes!

The Baltimore Regional Housing Partnership is an Equal Housing Opportunity provider.

